## **Residential Application Form**

For your application to be processed you must answer all questions (Including the reverse side)



## **AGENT DETAILS UTILITY CONNECTIONS** This is a FREE service that connects all your utilities and other services. Rental First Direct Connect can help arrange for the connection or provision of the following utilities and other services: Address: Level 4, 30 Atchison Street, Electricity Cleaners St Leonards, NSW 2065 Gas Insurance (02) 9095 2601 Phone: Phone Removalist (02) 9437 6344 Fax: Internet Truck or van hire info@rentalfirst.com.au MAKES MOVING EASY Fmail: Pav TV www.rentalfirst.com.au Website: Please tick this box if you would like Direct Connect to contact you in relation to any of the above utilities and other services We guarantee that when you connect with one of our market leading PROPERTY DETAILS electricity and gas suppliers, your services will be connected on the day you move in. Please refer to Direct Connect's Terms & Conditions for 1. What is the address of the property you would like to rent? further information. Once Direct Connect has received this application Direct Connect will call you to confirm your details. Direct Connect will make all reasonable efforts to contact you within 24 hours of the nearest working day on receipt of this application to confirm your information and Postcode explain the details of the services offered. Direct Connect is a one stop connection service. Direct Connect's services are free. However, the relevant service providers may charge you 2. Lease commencement date? a standard connection fee as well as ongoing service charges. DECLARATION AND EXECUTION: By signing this application, you: Dav Month Year 1. Acknowledge and accept Direct Connect's Terms and Conditions (which are included with this application). 3. Lease term? 2. Invite Direct Connect to contact you by any means (including by telephone or SMS even if the Customer's telephone number is on the Do Not Call Register) in order to Years Months provide Direct Connect's services to you, to enter into negotiations with you relating to the supply of relevant services as an agent for the service providers, and to market or 4. How many tenants will occupy the property? promote any of the services listed above. This consent will continue for a period of 1 year from the date the Customer enters into the Agreement Ages of 3. Consent to Direct Connect using the information provided by you in this application to Adults Children Children arrange for the nominated services, including by providing that information to service providers for this purpose. Where service providers are engaged by you, they may use **PERSONAL DETAILS** this information to connect, supply and charge you for their services 5. Please give us your details 4. Authorise Direct Connect to obtain the National Metering Identifier and / or the Meter Installation Reference Number for the premises you are moving to. Miss Mrs Other Ms Mr 5. Agree that, except to the extent provided in the Terms and Conditions, Direct Connect has no responsibility to you for the connection or supply (or the failure to connect or Surname Given Name/s 6. Acknowledge that Direct Connect may receive a fee from service providers, part of which may be paid to the real estate agent or to another person, and that you are not entitled to any part of any such fee. Date of Birth Driver's licence number By signing this application form, I warrant that I am authorised to make this application and to provide the invitations, consents, acknowledgements, authorisations and other undertakings set out in this application on behalf of all applicants listed on this application. Signature Driver's licence expiry date Driver's licence state PO Box 1519 Box Hill Victoria 3128 P: 1300 664 715 F: 1300 664 185, www.directconnect.com.au DECLARATION Passport no. Passport country I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter Into a Residential Tenancy Agreement. I acknowledge that this application is subject to the approval of the owner/landlord. I 6. Please provide your contact details declare that all information contained in this application (including the reverse side) is true Home phone no. Mobile phone no. and correct and given of my own free will. I declare that I have Inspected the premises and am not bankrupt. I authorise the Agent to obtain personal Information from: (a) The owner or the Agent of my current or previous residence; Work phone no. Fax no. (b) My personal referees and employer/s; (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history; I am aware that I may access my personal information by contacting -Email address NTD: 1300 563 826 TICA: 1902 220 346 TRA: (02) 9363 9244 If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may 7. What is your current address? apply for in the future. I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents Postcode (c) allow tradespeople or equivalent organisations to contact me (d) lodge/claim/transfer to/from a Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) 8. How did you find out about this property? (f) refer to collection agents/lawyers (where applicable) (g) complete a credit check with NTD (National Tenancies Database) O Local Paper Newspaper The Internet Office Office Window Sign Board at property I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. Referral Other (specify) Signature Date Application sent to Direct Connect (if Required)

		H. CONTACTS / REFERENCES			
9. How long have you lived at your current address?		17. Please provide a contact in case	of emergency		
Years   Months		Surname	Given name/s		
rears	Months				
10. Why are you leaving this address?		Relationship to you	Phone no.		
11. Landlord/Agent details of this prope	erty (if applicable)	18. Please provide 2 personal referonation 1. Surname	ences (not related to you) Given name/s		
Name of landlord or agent	, ( appau.e,	1. Surname			
		7     L			
		Relationship to you	Phone no.		
Landlord/agent's phone no.	Weekly Rent Paid	_			
	\$	2. Surname	Given name/s		
12. What was your previous residential		_			
12. What was your previous residential	auuress:	Relationship to you	Phone no.		
		Relationship to you	Filone no.		
	Postcode				
13. How long did you live at this address?		I. OTHER INFORMATION			
Was as	N.A	19. Car Registration	19. Car Registration		
Years	Months				
14. Landlord/Agent details of this prope	20. Blassa provide details of any no				
Name of landlord or agent			20. Please provide details of any pets  Breed/type Council registration / number		
		1.		,	
Landlord/agent's phone no.	Weekly Rent Paid	~         <del> </del>			
	\$				
		21. Do you have an investment pro	perty?		
Was bond refunded in full?	If not why not?	Yes No			
		J. PAYMENT DETAILS			
C. FRADI OVRAFAIT LUCTORY		Property Rental			
G. EMPLOYMENT HISTORY  15. Please provide your employment de	taile				
What is your occupation?		\$ per week	(		
		First payment of rent in advance		\$	
What is the nature of your employment?		Rental Bond (4 weeks rent):	Rental Bond (4 weeks rent):		
(FULL TIME/PART TIME/CASUAL)		Sub Total		<u> </u>	
				>	
Employer's name (inc. accountant if self em	ployed or institution if student)	Less: Holding deposit (see below)		\$	
Employer's name (inc. accountant if self em	ployed or institution if student)	Less: Holding deposit (see below)	y agreement (hank	\$	
	ployed or institution if student)	Less: Holding deposit (see below)  Amount payable on signing tenanc cheque or money order only)	y agreement (bank		
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## TENANCY APPLICATION CHECKLIST

## THE FOLLOWING REQUIRED BEFORE YOUR APPLICATION WILL BE PROCESSED

- 1. A **fully completed and signed** Application for Tenancy Form by each applicant (aged 18 years and over)
- 2. Multiple tenants must submit their signed application forms together
- 3. Photo Identification:
  - Current Drivers Licence OR
  - Current Passport (accompanied by valid VISA permission) PLUS
  - One other form of identification (e.g. Birth Certificate)
- 4. **Tenancy Reference** attach a copy of your Tenant Ledger Report (ask you agent for an uploaded copy) or a reference from your landlord
- 5. Proof of Income:
  - Two (2) current payslips
  - Centrelink Statements if you receive any Government Benefits/Pensions
  - If you are self employed a copy of Profit & Loss Statements/Tax Return, Bank Statements PLUS your Accountant's contact details for verification
- 6. If you currently own your own home:
  - Council Rates Notice OR
  - Water Rates
  - If your property has been sold a copy of the front page of the exchanged contract or letter from Agent outlining the details of the sale.
- 7. **Proof of current residential address** (the following are required with your name and current address visible):
  - Electricity Account PLUS
  - Telephone Account
- 8. **DEPOSIT -** If you application is approved, our office will require you to pay a holding deposit that is equivalent to one (1) weeks rent, by either Bank Cheque or Electronic Funds Transfer
- 9. Please **SEND** your completed application along with all your required documents via one of the following:
  - Email: info@rentalfirst.com.au OR
  - Drop it into the office: Level 4, 30 Atchison Street, St Leonards 2065 OR
  - Fax to (Attention: Rental Department): F (02) 9437 6344